



Midlands CCIO Network

Driving digital transformation across the NHS



Terms of Reference

1. Purpose

The Midlands Chief Clinical Information Officers' Network (known as: Midlands CCIO Network) is a regional network of CCIOs, Chief Nursing Information Officers (CNIOs), Clinical Safety Officers (CSOs) from NHS Organisations across the East and West Midlands regions of England, UK. The members of the Midlands CCIO network work collaboratively to share knowledge and best practice, which ultimately improves the quality and safety of patient care that is delivered by our regional NHS organisations through digital transformation.

2. Aims and Objectives

The Midlands CCIO Network has three high level objectives (HLOs):

1. To drive digital transformation throughout the NHS
2. To share learning, knowledge and expertise across the network
3. To develop regional and national partnerships to maximise opportunities for the Midlands regional NHS organisations

3. Membership

Membership of the Midlands CCIO Network comprises of the CCIOs, CNIOs, CSOs and/or equivalent nominated senior clinical individuals from each of the following regional NHS Organisations:

Birmingham Community Health Care NHS Foundation Trust	Herefordshire and Worcestershire Health and Care NHS Trust
Birmingham and Solihull Mental Health NHS Foundation Trust	Worcestershire Acute Hospitals NHS Trust
Birmingham Women's and Children's Hospitals NHS Foundation Trust	Wye Valley NHS Trust
The Royal Orthopaedic Hospital NHS Foundation Trust	Leicestershire Partnership NHS Trust
University Hospitals Birmingham NHS Foundation Trust	University Hospitals of Leicester NHS Trust
Black Country Healthcare NHS Foundation Trust	Lincolnshire Community Health Services NHS Trust
Dudley Integrated Healthcare NHS Trust	Lincolnshire Partnership NHS Foundation Trust
Sandwell and West Birmingham Hospitals NHS Trust	United Lincolnshire Hospitals NHS Trust
The Dudley Group NHS Foundation Trust	Kettering General Hospital NHS Foundation Trust
The Royal Wolverhampton NHS Trust	Northampton General Hospital NHS Trust
Walsall Healthcare NHS Trust	Northamptonshire Healthcare NHS Foundation Trusts
West Midlands Ambulance Service NHS Foundation Trust	Nottinghamshire Healthcare NHS Foundation Trust
Coventry and Warwickshire Partnership NHS Trust	Nottingham University Hospitals NHS Trust
George Eliot Hospital NHS Trust	Sherwood Forest Hospitals NHS Foundation Trust
South Warwickshire NHS Foundation Trust	Shrewsbury and Telford Hospital NHS Trust
University Hospitals Coventry and Warwickshire NHS Trust	Shropshire Community Health NHS Trust
Chesterfield Royal Hospital NHS Foundation Trust	The Robert Jones and Agnes Hunt Orthopaedic Hospital NHS Foundation Trust
Derbyshire Community Health Services NHS Foundation Trust	North Staffordshire Combined Healthcare NHS Trust
Derbyshire Healthcare NHS Foundation Trust	Midlands Partnership NHS Foundation Trust
East Midlands Ambulance Service NHS Trust	University Hospitals of North Midlands NHS Trust
University Hospitals of Derby and Burton NHS Foundation Trust	

The Chief Clinical Information Officers (CCIOs), and/or equivalent nominated senior clinical individuals, such as CNIOs and CSOs from the regional Integrated Care Boards (ICBs) are also members of the Midlands CCIO network. The Midlands regional ICBs are:

Birmingham and Solihull	Lincolnshire
Black Country	Northamptonshire
Coventry and Warwickshire	Nottingham and Nottinghamshire
Derby and Derbyshire	Shropshire, Telford and Wrekin
Herefordshire and Worcestershire	Staffordshire and Stoke on Trent
Leicester, Leicestershire and Rutland	

4. Our Midlands regional geography

The Midlands CCIO Network incorporates all of the NHS Organisations and Integrated Care Boards (ICBs) across both the East and West Midlands regions of the UK.



5. Term and chairmanship

The network will exist until 31st March 2028. The inaugural Chair and Deputy Chair positions have been appointed to by HDR UK Midlands to initiate and lead the network for the initial 18 months. After this time, the members will decide upon who shall be appointed to the Chair and Deputy Chair positions and these will be fixed for a 1 year period, based on the receipt of an expression of interest. Where there are more expressions of interest received than roles available, the members shall cast a vote to decide and appoint to the roles.

6. Network Meetings

The Midlands CCIO Network Meetings take place each month, for 1 hour, usually at lunchtime (between 1 – 2pm). Meetings are held virtually via MS Teams.

7. Meeting Papers, Minutes & Record Keeping

Papers for the meetings (agenda, etc) are sent out via email to the Midlands CCIO network members no later than 48 hours before the start of each meeting.

The meeting Chair and/or their deputy will be responsible for finalising the meeting agenda. If a network member would like to add any items to the agenda of an upcoming CCIO network meeting, then they should contact the Chair, Deputy Chair or network coordinator directly.

Formal minutes of the network meetings will not be taken, however, brief notes (decisions and actions) will be recorded and circulated to members following each meeting.

8. Hosting and coordination

The Midlands CCIO Network is hosted and coordinated by HDR UK Midlands, which is the regional network that forms part of Health Data Research UK, who are the national institute for health data science.

9. Review

These terms of reference were signed off on 04/10/2023 and will be reviewed in March 2025 (suggested 18 Months), unless there is a requirement by the network membership to review and update these Terms of Reference sooner than the planned review date.